



Council

Mon 8 Dec
2014
7.00 pm

Council Chamber
Town Hall
Redditch

REDDITCH BOROUGH COUNCIL

*making
a
difference*

www.redditchbc.gov.uk

Access to Information - Your Rights

The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000, has further broadened these rights, and limited exemptions under the 1985 Act.

Your main rights are set out below:-

- Automatic right to attend all Council and Committee meetings unless the business would disclose confidential or “exempt” information.
- Automatic right to inspect agenda and public reports at least five days before the date of the meeting.
- Automatic right to inspect minutes of the Council and its Committees (or summaries of business undertaken in private) for up to six years following a meeting.
- Automatic right to inspect lists of background papers used in the preparation of public reports.
- Access, upon request, to the background papers on which reports are based for a period of up to four years from the date of the meeting.
- Access to a public register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc.
- A reasonable number of copies of agenda and reports relating to items to be considered in public must be made available to the public attending meetings of the Council and its Committees etc.
- Access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned.
- Access to a summary of the rights of the public to attend meetings of the Council and its Committees etc. and to inspect and copy documents.
- In addition, the public now has a right to be present when the Council determines “Key Decisions” unless the business would disclose confidential or “exempt” information.
- Unless otherwise stated, all items of business before the Executive Committee are Key Decisions.
- (Copies of Agenda Lists are published in advance of the meetings on the Council's Website:
www.redditchbc.gov.uk

**If you have any queries on this Agenda or any of the decisions taken or wish to exercise any of the above rights of access to information, please contact
Democratic Services
Democratic Services**

**Town Hall, Walter Stranz Square, Redditch, B98 8AH
Tel: (01527) 64252 (Extn. 3269) MeetingContact_2
e.mail: ivor.westmore@bromgroveandredditch.gov.uk**

Welcome to today's meeting.

Guidance for the Public

Agenda Papers

The **Agenda List** at the front of the Agenda summarises the issues to be discussed and is followed by the Officers' full supporting **Reports**.

Chair

The Chair is responsible for the proper conduct of the meeting. Generally to one side of the Chair is the Democratic Services Officer who gives advice on the proper conduct of the meeting and ensures that the debate and the decisions are properly recorded. On the Chair's other side are the relevant Council Officers. The Councillors ("Members") of the Committee occupy the remaining seats around the table.

Running Order

Items will normally be taken in the order printed but, in particular circumstances, the Chair may agree to vary the order.

Refreshments : tea, coffee and water are normally available at meetings - please serve yourself.

Decisions

Decisions at the meeting will be taken by the **Councillors** who are the democratically elected representatives. They are advised by **Officers** who are paid professionals and do not have a vote.

Members of the Public

Members of the public may, by prior arrangement, speak at meetings of the Council or its Committees. Specific procedures exist for Appeals Hearings or for meetings involving Licence or Planning Applications. For further information on this point, please speak to the Democratic Services Officer.

Special Arrangements

If you have any particular needs, please contact the Democratic Services Officer.

Infra-red devices for the hearing impaired are available on request at the meeting. Other facilities may require prior arrangement.

Further Information

If you require any further information, please contact the Democratic Services Officer (see foot of page opposite).

Fire/ Emergency instructions

If the alarm is sounded, please leave the building by the nearest available exit – these are clearly indicated within all the Committee Rooms.

If you discover a fire, inform a member of staff or operate the nearest alarm call point (wall mounted red rectangular box). In the event of the fire alarm sounding, leave the building immediately following the fire exit signs. Officers have been appointed with responsibility to ensure that all visitors are escorted from the building.

Do Not stop to collect personal belongings.

Do Not use lifts.

Do Not re-enter the building until told to do so.

The emergency **Assembly Area** is on **Walter Stranz Square**.



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Monday, 8th December, 2014

7.00 pm

Council Chamber Town Hall

Agenda

Membership:

Cllrs: Pat Witherspoon (Mayor)
Pattie Hill (Deputy Mayor)
Joe Baker
Roger Bennett
Rebecca Blake
Michael Braley
Andrew Brazier
Natalie Brookes
Juliet Brunner
David Bush
Greg Chance
Brandon Clayton
John Fisher
Andrew Fry
Carole Gandy

Bill Hartnett
Gay Hopkins
Wanda King
Alan Mason
Phil Mould
Jane Potter
Mark Shurmer
Rachael Smith
Yvonne Smith
Paul Swansborough
Debbie Taylor
David Thain
John Witherspoon
Nina Wood-Ford

1. Welcome	The Mayor will open the meeting and welcome all present.
2. Apologies	To receive any apologies for absence on behalf of Council members.
3. Declarations of Interest	To invite Councillors to declare any Disclosable Pecuniary Interests or Other Disclosable Interests they may have in items on the agenda, and to confirm the nature of those interests.
4. Minutes (Pages 1 - 8) Kevin Dicks, Chief Executive	To confirm as a correct record the minutes of the meeting of the Council held on 20 th October 2014.

<p>5. Announcements</p>	<p>To consider Announcements under Procedure Rule 10:</p> <ul style="list-style-type: none">a) Mayor's Announcementsb) Leader's Announcementsc) Chief Executive's Announcements. <p>(Oral report)</p>
<p>6. Questions on Notice</p> <p>Kevin Dicks, Chief Executive</p>	<p>No questions have been submitted to date under Procedure Rule 9.2.</p>
<p>7. Motions on Notice</p> <p>Kevin Dicks, Chief Executive</p>	<p>A Motion has been submitted under Procedure Rule 11 by Councillor Bill Hartnett, seconded by Councillor Rebecca Blake:</p> <p>"That this Council supports the Time to Change pledge as follows:</p> <p>To reduce the stigma of mental illness and support staff who are experiencing, or who may experience, personal or family mental health issues"</p> <p>The Time to Change pledge is a public statement of aspiration that an organisation wants to tackle mental health stigma and discrimination.</p> <ul style="list-style-type: none">• Any organisation can pledge and there are no restrictions around the size of organisation or sector.• An organisational pledge helps break the stigma and silence around mental health.• Whilst there is a requirement to evidence that any organisational pledge has meaning, it is not a quality mark accreditation or endorsement as such.• As an organisation (Redditch Borough Council) will own the pledge and action plan. As such, we would take responsibility for completing any actions we commit to.
<p>8. Executive Committee</p> <p>(Pages 9 - 162)</p>	<p>To receive the minutes and consider the recommendations and/or referrals from the following meetings of the Executive Committee:</p>

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Kevin Dicks, Chief Executive

- (a) 28th October – there are recommendations in the following items:
- Improved parking schemes – minute no.43;
 - Fees and charges – minute no.47
- (b) 25th November – there are recommendations in the following items:
- Public services network compliance – minute no.57;
 - Local Council Tax support scheme 2015-2016 – minute no. 58
 - Joint Property Vehicle – minute no. 61
 - Environmental Services business case – minute no.68.

(Minutes of the meetings circulated in the Minute book; recommendations and reports included with this agenda)

9. Regulatory Committees

Kevin Dicks, Chief Executive

To formally receive the minutes of the Planning Committee of 12th November 2014, which are included in the Minute Book.

10. Appointments to Outside Bodies

To confirm appointments to the following outside bodies for the remainder of the Municipal year:

- (a) Worcestershire Local Transport Body – the Governing document requires that one representative and one substitute is appointed from the three North Worcestershire Districts. The Council appointed Councillor Phil Mould as the substitute member at its annual meeting.
- (b) West Mercia Police and Crime Panel – the Council has not yet appointed a substitute member to the West Mercia Police and Crime Panel. The constitution of the Panel requires that the member should be from the controlling group on the Council.
- (c) Worcestershire LEP Area EU Structural and Investment Fund Strategy Committee – further details to be circulated.

11. Urgent Business - Record of Decisions

Kevin Dicks, Chief Executive

To note any decisions taken in accordance with the Council's Urgency Procedure Rules (Part 6, Paragraph 5 and/or Part 7, Paragraph 15 of the Constitution), as specified.

(None to date).

12. Urgent Business - general (if any)

To consider any additional items exceptionally agreed by the Mayor as Urgent Business in accordance with the powers vested in her by virtue of Section 100(B)(4)(b) of the Local Government Act 1972.

(This power should be exercised only in cases where there are genuinely special circumstances which require consideration of an item which has not previously been published on the Order of Business for the meeting.)

13. Exclusion of the Public

Should it be necessary, in the opinion of the Chief Executive, to consider excluding the public from the meeting in relation to any items of business on the grounds that exempt information is likely to be divulged it may be necessary to move the following resolution:

“that, under S.100 I of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, the public be excluded from the meeting for the following matter(s) on the rounds that it/they involve(s) the likely disclosure of exempt information as defined in the relevant paragraphs (*to be specified*) of Part 1 of Schedule 12 (A) of the said Act, as amended.”

[Subject to the “public interest” test, information relating to:

- **Para 1 – any individual;**
- **Para 2 – the identity of any individual;**
- **Para 3 – financial or business affairs;**
- **Para 4 – labour relations matters;**
- **Para 5 – legal professional privilege;**
- **Para 6 – a notice, order or direction;**
- **Para 7 – the prevention, investigation or prosecution of crime;**

may need to be considered as ‘exempt’.]

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14. -

(Note: Anyone requiring copies of any previously circulated reports, or supplementary papers, should please contact Committee Services Officers in advance of the meeting.)
